

# Transnational cooperation advanced: How to develop a project work plan

Joint applicant seminar  
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2. Composition of the partnership
3. Project budgeting
4. 1<sup>st</sup> call for applications in numbers
5. Available funding
6. How to apply?



# 1. Structure of a project

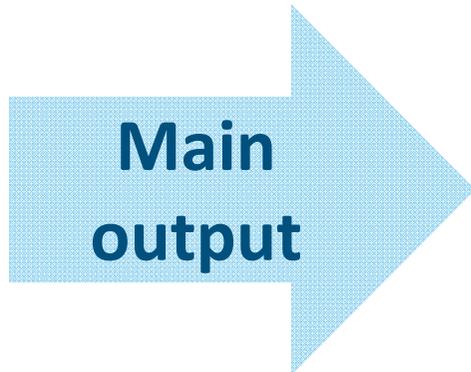


Why to do?	What to do?	How to do?	What to produce?	What will change?
<b>Common</b> challenge in the BSR	<b>Improve the capacity</b> to deal with a challenge	<b>Actions</b> taken to improve the capacity of target groups	<b>New</b> knowledge & working methods, governance structures, pilot investments	<b>Enhanced</b> institutional <b>capacity</b> of the projects' target groups

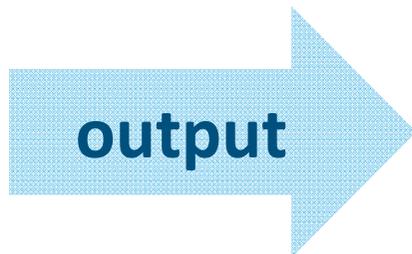
# 1. Structure of a project



# What is an output?

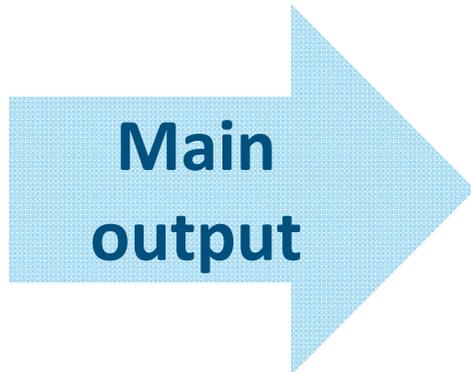


tangible product  
of a project  
**used by target groups**  
in the respective areas

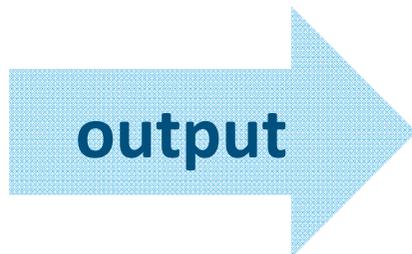


intermediary products that  
**feed into a main output**

## What is an output? Example:



roadmap of biomass use in the  
region



stakeholder analysis of biomass  
potentials that is collected from  
partner countries

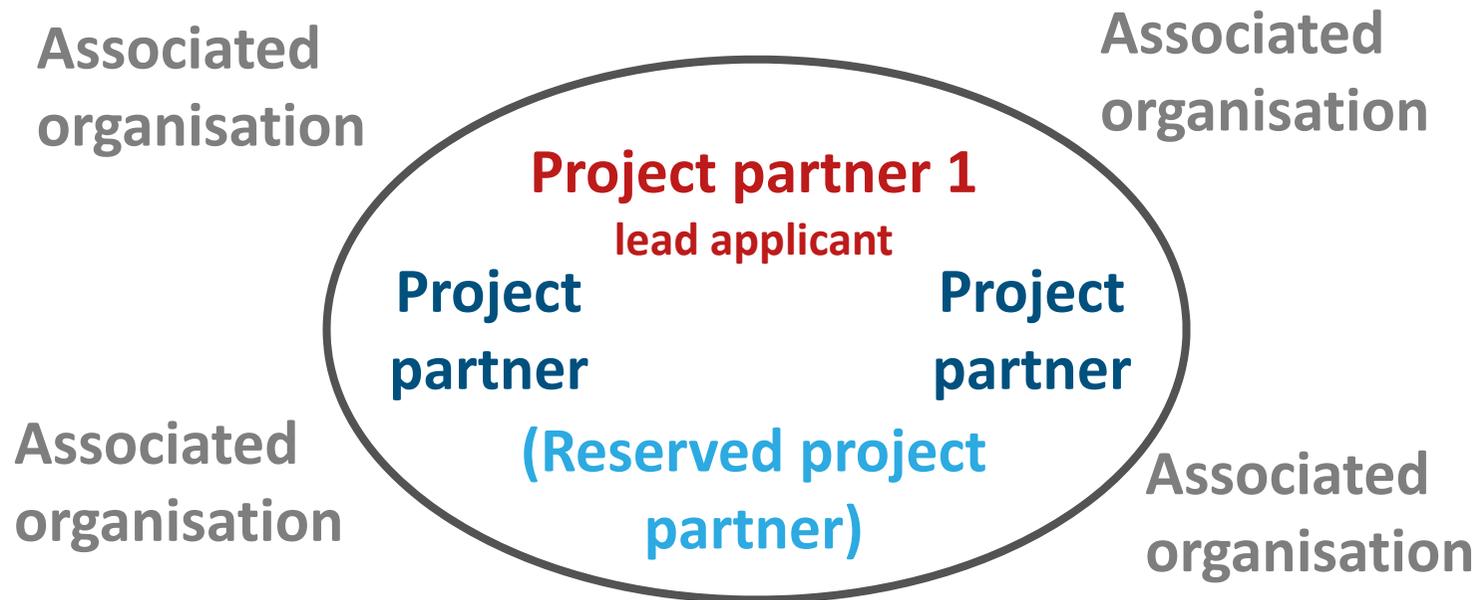
# Use of main outputs

**Target groups** will apply the main output (e.g. manage it, implement it, apply in their daily practice, offer it to its clients)

(If applicable) **end-users** will benefit from the main output (e.g. use the newly established services)



## 2. Composition of the partnership



## 2. Who can take the action?

- Public authority
- Sectoral agency
- Infrastructure and public service provider
- Interest groups including NGOs
- Higher education and research institution
- Enterprise
- Business support organisation
- ...



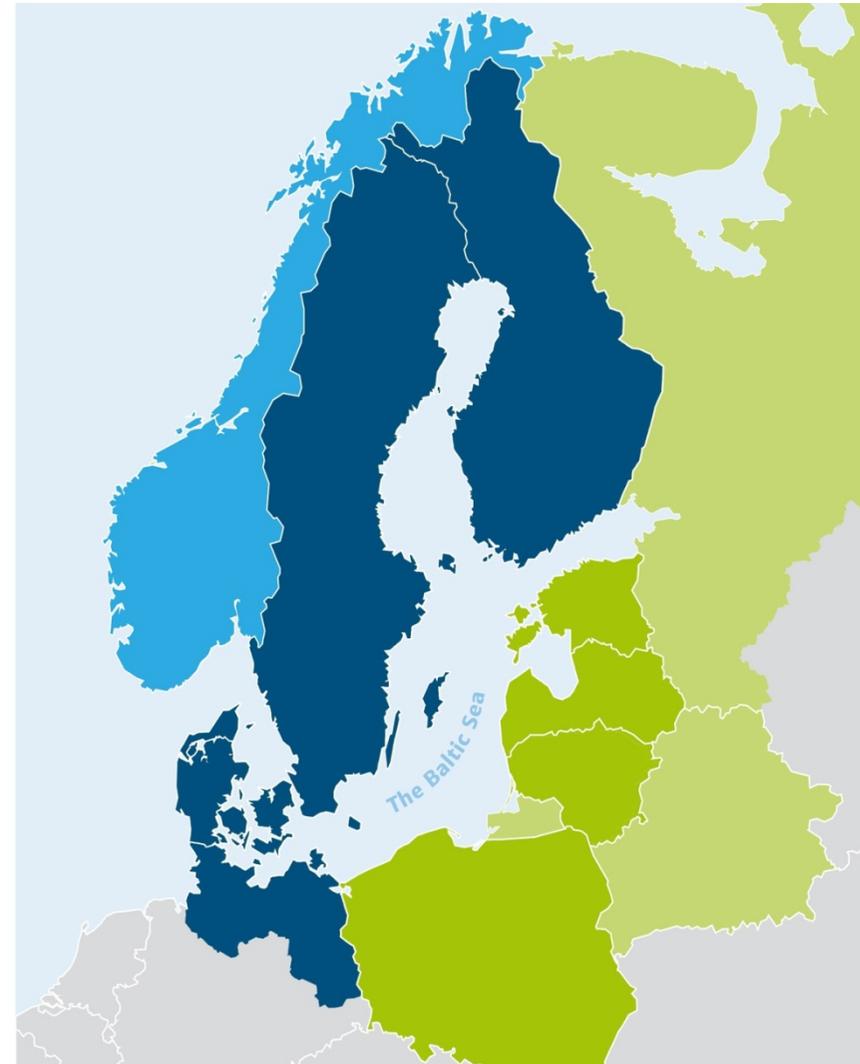
### 3. Co-financing rates

Norway **up to 50%**

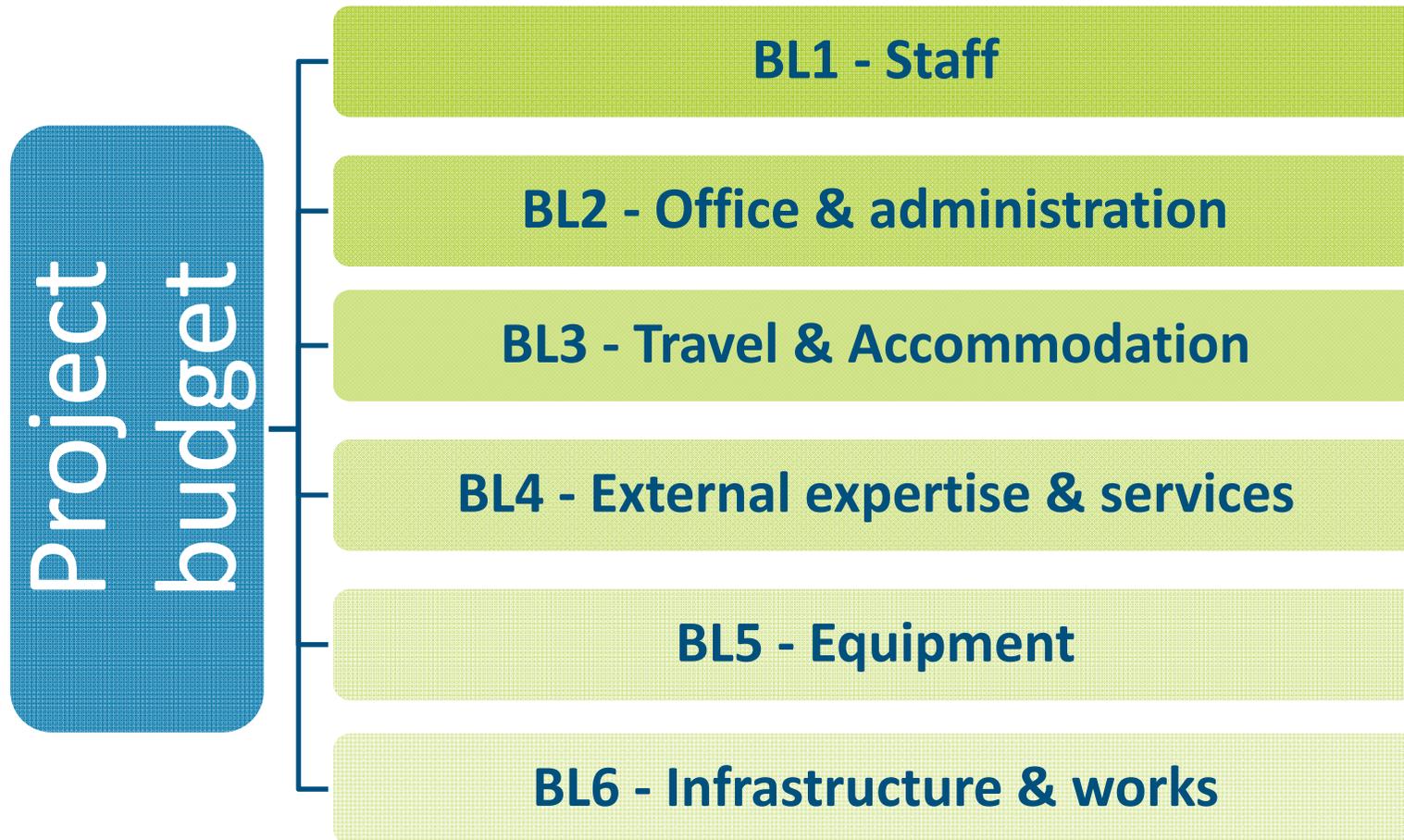
Denmark, Finland, Germany  
& Sweden **up to 75%**

Estonia, Latvia, Lithuania  
& Poland **up to 85%**

Member States and third  
countries outside the  
Programme area **up to 75%**



### 3. Budget lines

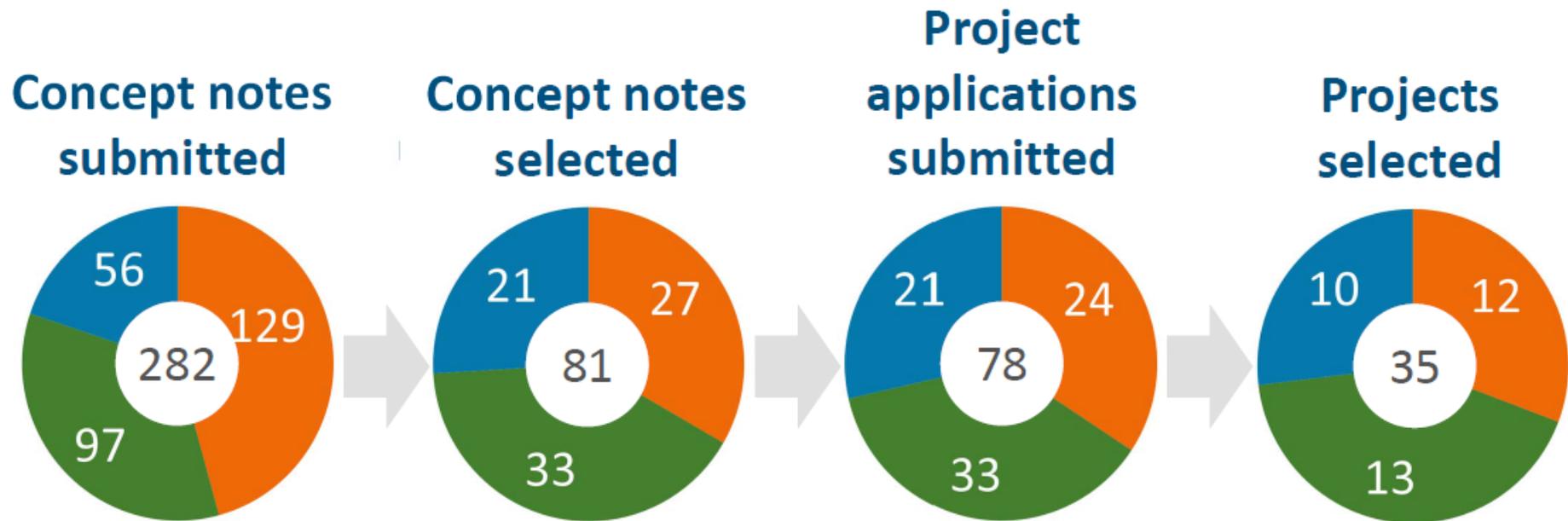


### 3. Project phases

- preparation costs => lump sum
- contracting phase  
• implementation phase => project costs fully eligible
- closure phase => limitations of eligibility
- post-project phase => no costs eligible



## 4. 1<sup>st</sup> call for application in numbers



## 4. Topics particularly encouraged in the 2<sup>nd</sup> call

**Priority 1 Innovation**

**Priority 2 Natural resources**

**Priority 3 Transport**

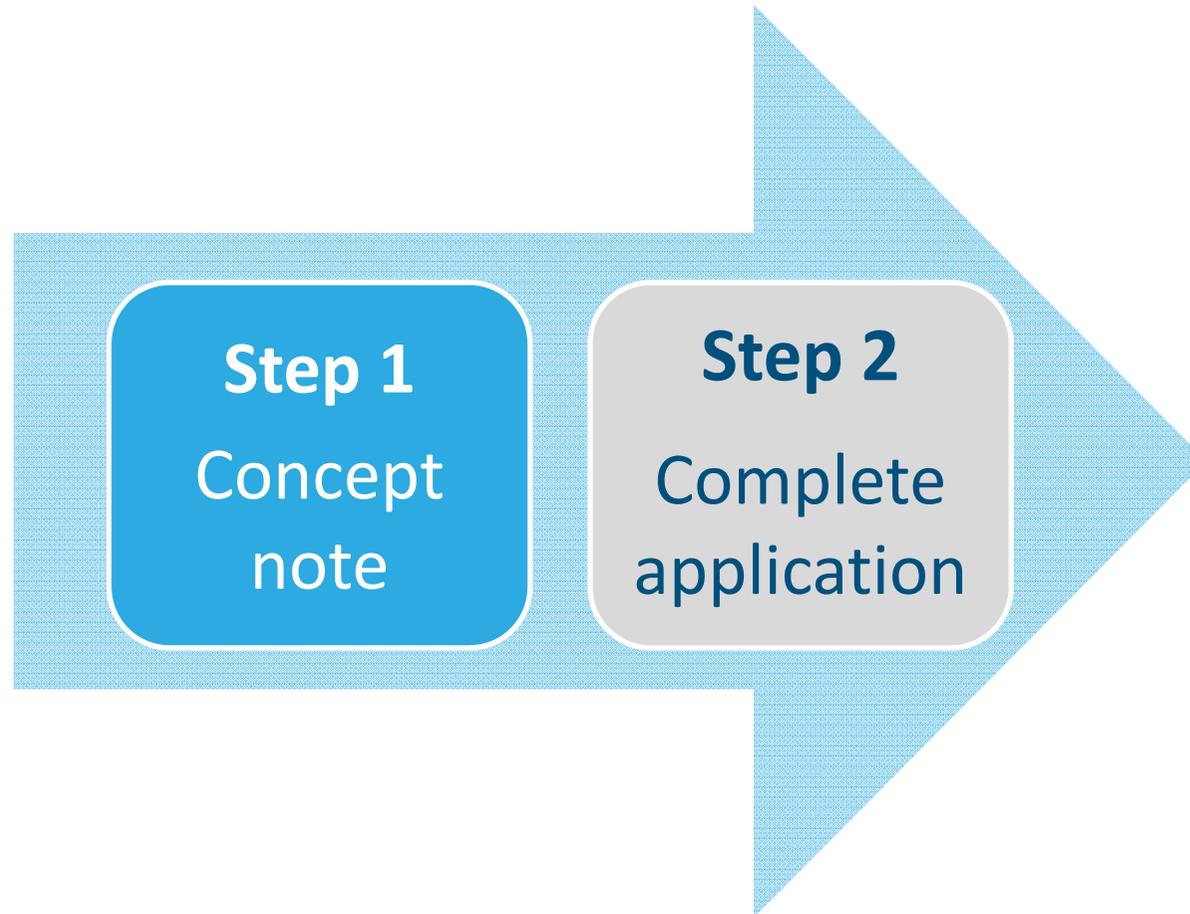


## 5. Funding

ERDF (in million euro)	Available	Remaining
Priority 1 Innovation	84.4	57.5
Priority 2 Natural resources	84.4	45.5
Priority 3 Transport	66.0	41.2
Norwegian funds (in million euro)		
No division into priorities	5.5	4.3



## 6. Two-step approach



## 6. Timeline of the 2nd call

Call open, step 1:	1 March – 1 June 2016
Selection of concept notes:	September 2016
Call open, step 2:	September 2016 – January 2017
Selection of projects :	May 2017

## 6. Submission of documents in step 1

### Which documents?

- **Concept note form** in a pdf format
- Signed and scanned **Lead partner confirmation**
- **Optional:** Scanned **letters of commitment** from Priority Area Coordinator/Horizontal Action Leader

### Where?

- [application@interreg-baltic.eu](mailto:application@interreg-baltic.eu)

## 6. How to apply: Assessment and selection



## 6. Assessment criteria and scores

- Quality assessment criteria for step 1 and 2:

**Annex I and II to the Programme Manual**

- Documentation of assessment:

**Assessment Sheet available for applicants**

- Scoring system:

**Step 1:            scale 1-3**

**Step 2:            scale 1-5**

# 6. Support to applicants

## Website

(Cooperation Programme, Programme Manual, Applicants' Pack, FAQs)

[www.interreg-baltic.eu](http://www.interreg-baltic.eu)

## Answers to questions

Contact Point, Joint Secretariat

## Project idea consultations

Project idea form => [ideas@eu.baltic.net](mailto:ideas@eu.baltic.net)

## Partner search on LinkedIn

[www.linkedin.com/groups?gid=6754612](http://www.linkedin.com/groups?gid=6754612)



The image shows a 'Project idea form' document. At the top left is the Interreg Baltic Sea Region logo. The top right corner says 'Project idea: eu.baltic.net'. Below the logo are instructions: 'Instructions to use the form' and 'Please only use ADOBE READER 8.0 or higher to fill in the form. When using other readers the form is not working properly. The latest version can be downloaded e.g. at: <http://www.interreg-baltic.eu/reader/>. Please ensure that JavaScript is enabled (check main menu > Edit > Preferences > JavaScript). This is an interactive form. Some parts are only visible when you press certain buttons or enter certain calls. Be aware of this when printing the form. All guidance is displayed in grey next to the relevant textboxes or tables. No guidance will be visible on the print-out.' The form title is 'Project idea form' with 'Version 1.5' to the right. There is a 'Date:' field and a 'Submit by e-mail' button. Below this, it says 'The complete project idea form should be submitted to [ideas@eu.baltic.net](mailto:ideas@eu.baltic.net). This form is the basis for feedback from the JS only. It is not part of the official application procedure!'. The form is divided into three sections: 1. Project idea identification, with fields for 'Project idea name' (max. 250 characters incl. spaces), 'Project idea acronym' (max. 50 characters incl. spaces), 'Programme priority' (a dropdown menu), and 'Programme specific objective' (with a note 'Please first select a Programme priority'). 2. Seed money support, with a checkbox for 'yes' and 'no' and a note 'Please indicate whether you have received any seed money from EUSBSR Seed Money Facility'. 3. Potential lead applicant, with fields for 'Name of the organisation (original)' (max. 250 characters incl. spaces), 'Name of the organisation (English)' (max. 250 characters incl. spaces), 'Website' (max. 100 characters incl. spaces), and 'Country'. At the bottom left is the European Union flag logo, and at the bottom right is 'IB.SH' and '1/3'.



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