

TAKING
COOPERATION
FORWARD



Lead applicant training
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How to develop a sound work plan - practical exercises



Interreg CENTRAL EUROPE | Joint secretariat

Exercise 1:

Please define the outputs according to the information provided in the summary of a thematic work package



Summary:

The thematic work package is devoted to the development of an e-platform as an innovative tool to improve information exchange and cooperation between administrations in charge of the management of cultural heritage sites and the business sector. This approach supports the creation of new business models for sustainable use of cultural heritage sites. It will be complemented with the creation of a transnational educational model based on an analysis of current management capacities. The developed educational model will be applied in the frame of 5 trainings implemented in 5 different regions (HU, PL, SK, SI, HR) of the programme area targeted at improving managerial skills of staff in charge of cultural heritage sites (train-the-trainers approach). The sustainability of the educational model will be ensured by embedding it in the internal human resources development plans of the project partners.



PRACTICAL EXERCISE 1

One solution among many possible ones:

Output title		Please provide a brief description of the project output and give reference to the activity leading to it	Programme output indicator	Quantification/ target	Delivery date
Output O.T1.1	<i>e-Platform for supporting business models creation for cultural heritage sites</i>	Development of a transnational e-platform as an innovative tool to improve information exchange and cooperation between administrations and the business sector, in particular targeting the creation of new business models for the sustainable use of cultural heritage sites. The platform is developed in English and is open source. Country specific adaptations will be made in national languages and linked to websites of participating regions.	<i>Number of <u>tools</u> developed and/or implemented for the sustainable use of cultural resources and heritage</i>	1	03.2018
Output O.T1.2	<i>Transnational educational model for management skills improvement</i>	Creation of a transnational educational model for developing and improving managerial skills of staff in charge of cultural heritage sites. The transnational educational model in English language will respect the legal and institutional contexts of the 5 countries involved and follow a train-the-trainers approach. Improved skills will allow for a better management and sustainable valorisation of the cultural heritage sites.	<i>Number of <u>tools</u> developed and/or implemented for the sustainable use of cultural resources and heritage</i>	1	09.2017
Output O.T1.3	<i>Trainings for improving managerial skills of staff in charge of cultural heritage sites</i>	Preparation and implementation of 5 full day training sessions in 5 different regions (HU, PL, SK, SI, HR) applying the developed transnational educational model adapting it to the regional context. The training contents are elaborated in national languages and integrated into the human resources development schemes of the partner institutions.	<i>Number of <u>trainings</u> implemented on the sustainable use of cultural heritage and resources</i>	5	07.2018



Exercise 2:

Please develop a possible work plan structure by defining activities and deliverables leading to the defined outputs



Summary:

WP T2 is devoted to the implementation of 2 pilot actions applying tools for air quality management concept which were developed within WP T1.

Pilot action 1 targets the application of a novel air quality measurement approach in the functional urban area (FUA) of Prague (CZ). It foresees the installation of 3 air quality sensing devices (investment costs of ca. 10.000€) for the measurement of fine particulate matter in selected areas along main commuting routes which will be performed during a period of 12 months.

Pilot action 2 tests an advisory scheme with the aim of reducing heating related air pollutant emissions of households in the FUA of Katowice (PL). As a preparatory step an analysis of the challenges and the selection of the main territories to be targeted by the pilot action are planned. In order to ensure an active stakeholder involvement at least 3 meetings with relevant stakeholders are planned. Based on the findings the advisory scheme is deployed in the selected territories by conducting at least 100 structured consultations with households for reducing air pollutant emissions from heating.

The results of the pilot actions are valorised at transnational level through a transnational peer review process including an on-site visit and expert workshop for each of the pilot actions. In addition, an independent external evaluation analyzing the experiences and lessons learnt from all pilot actions is conducted including recommendations for follow up measures. Finally, the findings are used for issuing transnational recommendations on measures for the further improvement of the tools developed in WP T1 and their further deployment and transfer to other regions.



PRACTICAL EXERCISE 2

Output title		Please provide a brief description of the project output	Programme output indicator	Quantification/Target	Delivery date
Output O.T2.1	<i>Pilot actions on the improvement of air quality in 2 functional urban areas (FUA)</i>	<p>Testing of tools developed in WP T1 through 2 pilot actions:</p> <ol style="list-style-type: none"> 1. Application of a novel air quality measurement approach including 3 sensing devices on main commuting routes in Prague FUA (CZ) and monitoring of air quality for 12 months 2. Testing of an advisory scheme for reducing heating related air pollutant emissions of households in Katowice FUA (PL) 	<i>Number of <u>pilot actions</u> implemented for the improvement of environmental quality in functional urban areas</i>	2	07.2018



PRACTICAL EXERCISE 2

One solution among many possible ones:

Activity title		Start date	End date	Indicative budget
Activity A.T2.1	Implementation of pilot action 1: Air quality measurement in Prague FUA	02.2017	07.2018	64.000 EURO
Deliverables of activity T2.1				
D.T2.1.1	<u>Deliverable Title</u> Preparatory technical analysis and installation of sensing devices	<u>Description of deliverable</u> Documentation of technical requirements for the installation of 3 air quality sensing devices (sensing of fine particulate matter), their procurement and installation along main commuting routes in Prague FUA	<u>Quantification/target</u> 1	<u>Delivery month</u> 05.2017
D.T2.1.2	<u>Deliverable Title</u> Documentation of air quality monitoring results	<u>Description of deliverable</u> Report presenting the measurement and analysis of the air quality for a period of 12 months.	<u>Quantification/target</u> 1	<u>Delivery month</u> 06.2018
D.T2.1.3	<u>Deliverable Title</u> Report on Pilot action 1: Air quality measurement in Prague FUA	<u>Description of deliverable</u> Report presenting the technical details and findings of the application of the novel air quality measurement approach including the installation of air quality sensing devices and the monitoring results for a 12 months period in Prague FUA	<u>Quantification/target</u> 1	<u>Delivery month</u> 07.2018



PRACTICAL EXERCISE 2

One solution among many possible ones (continued):

Activity A.T2.2	<u>Activity title</u> Implementation of pilot action 2: Advisory scheme on air pollutants from heating, Katowice FUA	<u>Start date</u> 02.2017	<u>End date</u> 07.2018	<u>Indicative budget</u> 75.000 EURO
Deliverables of activity T2.2				
D.T2.2.1	<u>Deliverable Title</u> Report on selection of territories for pilot action	<u>Description of deliverable</u> Analysis of the challenges of heating related air pollutant emissions at the level of the Katowice FUA. Based hereon selection of the main territories to be targeted by the pilot action.	<u>Quantification/ target</u> 1	<u>Delivery month</u> 05.2017
D.T2.2.2	<u>Deliverable title</u> Report on stakeholder meetings	<u>Description of deliverable</u> Summary of outcomes of at least 3 stakeholder meetings (with e.g. house owners) conducted at FUA level.	<u>Quantification/ target</u> 1	<u>Delivery month</u> 10.2017
D.T2.2.3	<u>Deliverable Title</u> Deployment of advisors on air pollution reduction in selected territories	<u>Description of deliverable</u> Documentation of structured consultations for reducing air pollutant emissions related to household heating. Consultations conducted with at least 100 households.	<u>Quantification/ target</u> 1	<u>Delivery month</u> 5.2018
D.T2.2.4	<u>Deliverable Title</u> Report on Pilot action 2: Advisory scheme on heating related air pollutant emissions, Katowice FUA	<u>Description of deliverable</u> Report describing the findings and results of the implementation of the advisory scheme for reducing heating related air pollutant emissions of households in Katowice FUA.	<u>Quantification/ target</u> 1	<u>Delivery month</u> 07.2018



PRACTICAL EXERCISE 2

One solution among many possible ones (continued):

Activity A.T2.3	<u>Activity Title:</u>		<u>Start date</u>	<u>End date</u>	<u>Indicative budget</u>
	Evaluation of pilot action results and improvement of developed air quality management tools		08.2018 <div></div>	03.2019 <div></div>	45.000 EURO <div></div>
Deliverables of activity T2.3					
D.T2.3.1	<u>Deliverable Title</u>	<u>Description of deliverable</u>	<u>Quantification</u> <u>/ target</u>	<u>Delivery month</u>	
	Transnational peer review report <div></div>	Documentation of the outcomes of a transnational peer review process in which partners are reviewing each of the pilot actions including 2 on-site visits and 2 expert workshops.	1 <div></div>	11.2018 <div></div>	
D.T2.3.2	<u>Deliverable Title</u>	<u>Description of deliverable</u>	<u>Quantification</u> <u>/ target</u>	<u>Delivery month</u>	
	Evaluation report of pilot actions	Report of an independent external evaluation analyzing the experiences and lessons learnt from the pilot actions, including recommendations for follow up measures at local and transnational level.	1	02.2019	
D.T2.3.3	<u>Deliverable Title</u>	<u>Description of deliverable</u>	<u>Quantification</u> <u>/ target</u>	<u>Delivery month</u>	
	Report on measures for tools improvement and deployment	Transnational recommendations on measures for the further improvement of the tools developed in WP T1 and their further deployment and transfer to other regions	1 <div></div>	03.2019 <div></div>	

