

TRANSNATIONAL MEETING 02

INVITATION
Parma, January 23rd - 25th, 2017

Version 03
16/01/2017





A. Announcement

Dear Madam or Sir,

We are glad to invite you to the second Partner Meeting of the PROLINE-CE project.

The meeting will take place in Parma, organized by our Italian project partner ARPAE.

Each partner should be represented at the partner meeting. During the **Project Steering Committee Meeting on Jan 23rd**, the partners will be updated on the project's financial and content status. The PROLINE-CE project officers of the Joint Secretariat (JS) will attend the workshop on day 01 and day 02 and will also be available for questions during the reporting-session.

The following days, Jan 24th and 25th (morning session) will be dedicated to work on the content-work-packages WPT1 and WPT2. An excursion on Jan 25th, afternoon until 03:30 p.m. will conclude the workshop.

The partners arriving by car will get their share of PROLINE-CE project-folders for their institutions and Associated Partners in order to take them home with them for further use.

We are looking forward to meeting you in Parma,

Hubert Siegel /Lead Partner BMLFUW



B. AGENDA

Monday, Jan 23rd, 2016

14:30 **Registration & Welcome Coffee**

15:00 - 17:00 **Steering Meeting 02**

- | | |
|---|--|
| <ul style="list-style-type: none"> • Welcome by the Lead Partner & Host • Introduction of JS • Presentation of status quo of the project:
 financial status: review/outlook
 outputs/deliverables: review per01
 outlook per02 | <p>ARPAE, LP/BMLFUW
 JS Central Europe
 LP/Project
 Management</p> |
| <ul style="list-style-type: none"> • Budget: shifts • SC decisions • Reporting: status, documents, procedure, FAQs
 to PM and JS | <p>Financial Manager</p> <p>Financial/Project
 Manager</p> |

17:00 **Coffee break**

17:15-18:15 **Communication**

- | | |
|---|---|
| <ul style="list-style-type: none"> • Status of communication activities • communication strategy • visual/corporate identity • project website & facebook • project concept report for targeted events | <p>Communication
 Manager, PM
 Romy Hartwig
 Elisabeth Gerhardt</p> |
|---|---|

19:30 **Common dinner**

Tuesday, Jan 24th, 2016

09:00 - 11:00 **Work-package T1 - Capitalization: Capacity building
 and stakeholder involvement**

**T.1.1. Peer review of state-of-the-art water
 management practices**

- General overview of guidelines, status of reporting
- National presentations
- Discussion

WP-Leader/HGI-CGS,
 PP8
 all PPs

Each country responsible person should prepare a



short presentation (not necessarily power point) of about 5 minutes for each draft report, T1.1.

11:00-11:15 *Coffee break & photo-session (portraits of each participant) for internal use (platform, website)*

Work-package T1

T.1.2. Review of best management practices for drinking water supply issues

- General overview of guidelines, status of reporting
- National presentations
- Discussion

WP-Leader
all PPs

Each country responsible person should prepare a short presentation (not necessarily power point), about 5 minutes, for the draft report T 1.2.

13:00 *Lunch*

14:00-14:45 **Work-package T2**

WP-Leader

- Overview of T2 and Pilot Actions
- Presentation of web platform with T2 inputs

WP Leader, UL/PP4

14:45-16:00 **Work-package T1**

- Discussion on measures D.T1.1.1 (Country reports about the implementation of sustainable land use in drinking water recharge areas) and D.T1.2.1 (Transnational synthesis status quo report)
- national workshops program

WP-Leader, all PPs

16:00 *Coffee break*

16:15-18:00

- continuation: national workshops program
- review form for ASPs

WP-Leader, all PPs,
communication manager

19:00 **Common dinner**



C. Organisational Issues

Information on participation:

Please inform us how many persons from your institution will participate in the meeting.
Please use the registration-file attached attached to the e-mail.

For any questions, please don't hesitate to contact:

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Romy Hartwig

E-Mail: romy.hartwig@prisma-solutions.at

Tel.: +43 2236 47975 43 or +43 664 8854 3743

Annotations to the Agenda:

Language:

The project partner meeting will be held in English!

Meeting costs

The venue, lunch and coffee, dinner will be provided.

Cost for travel and accommodation will be at the project partner's own cost.

Partners are asked to arrange their travel arrangements and accommodation by themselves. On page 06 you will find hotel-recommendations, all within walking distance of the meeting-venue.

Venue

Hydrology Area

Hydrometeorology Service - Arpae Emilia Romagna

Sala Comitato (second floor)

Strada Giuseppe Garibaldi, 75

43121 Parma - Italy



Arrival

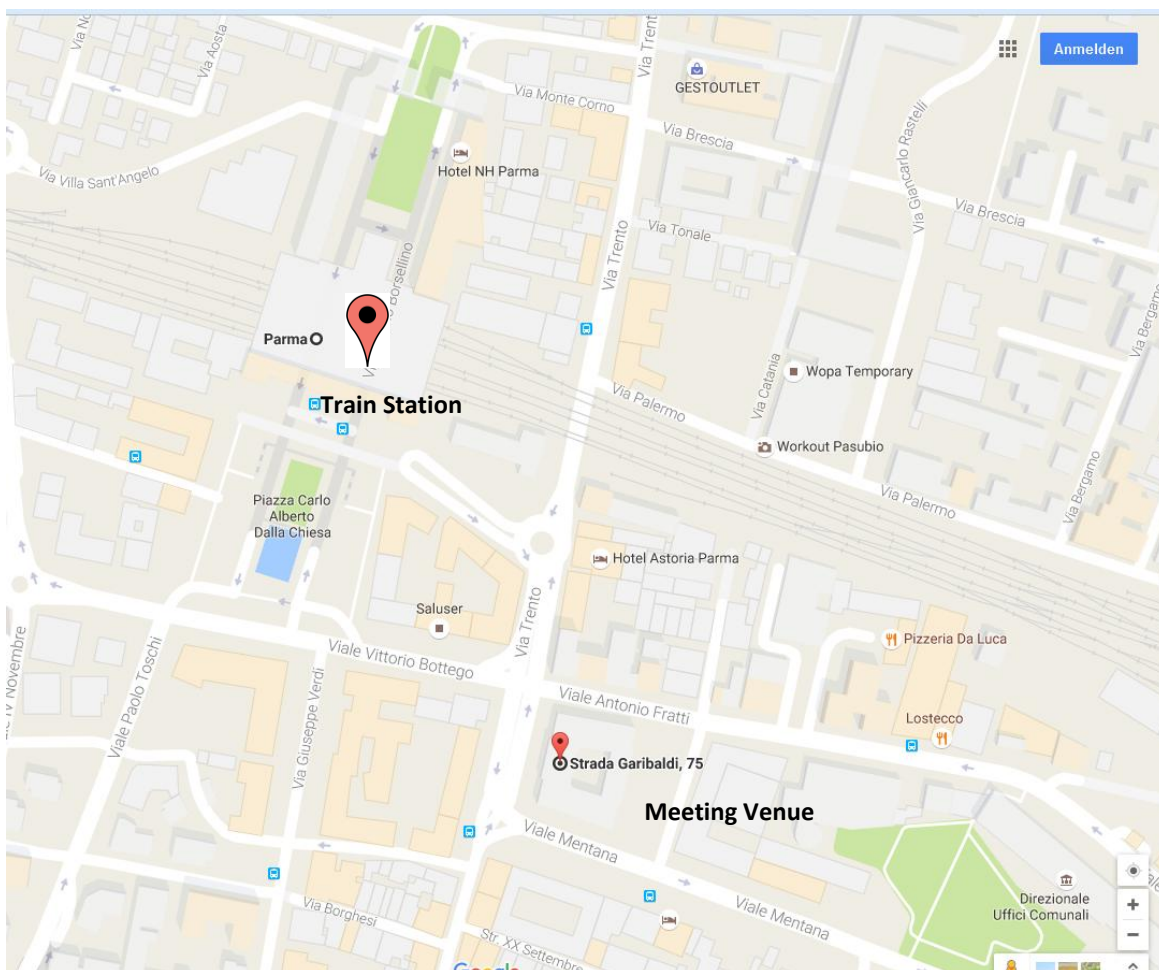
By plane: nearest airports are in Parma (www.parma-airport.it/), Bologna (www.bologna-airport.it/en/travellers.aspx?idC=61676&LN=en-US), Milano Linate (<http://www.milanolate-airport.com/en>) or Bergamo Orio al Serio (www.orioaeroporto.it/en/)

Arriving at **Parma Airport:** take bus no. 6 directed to *Felino pza Miodini chiesa* and get off at *Parma Viale Toschi Stazione* and go to *Strada Garibaldi, 75*;

Arriving at **Bologna or Milano Airport:** take the train to Parma main station and go by foot for about 5 minutes (Piazza Carlo Alberto Dalla Chiesa, Viale Antonia Fratti) to reach the meeting venue; for information on trains check here: www.trenitalia.com/tcom-en.

By train: Arriving at the train station in Parma leave the station in South and cross the square *Piazza Carlo Alberto Dalla Chiesa* to reach the street *Viale Antonia Fratti*. Go left to reach the street *Strada Garibaldi* and go right to find the venue.

Site-map





Hotel recommendations: (within walking distance of the meeting venue)

Hotel Torino *** (appr. 65,00€ b&b single room, 85,00€ b&b double room for single use)

Borgo Angelo Mazza, 7 - Parma

Tel.: +39 0521 281046

Fax: +39 0521 230725

info@hotel-torino.it

<http://www.hotel-torino.it>

Hotel Astoria ***

Via Trento, 9 - Parma

Tel.: +39 0521 272717

marketing@piuhotels.com

www.hotelastoriaparma.it/en

Hotel Button ***

Borgo della Salina, 7 - Parma

Tel.: +39 0521 208039

Fax: +39 0521238783

info@hotelbutton.it

www.hotelbutton.it/en/

NH Hotel Parma **** (appr. 99,00€ b&b double room for single use)

Viale Paolo Borsellino, 31. 43122 Parma - Italy

Reservations: +39 02 87368144

Tel.: +39 0521 792811

nhparma@nh-hotels.com

<http://www.nh-hotels.com/hotel/nh-parma>

Savoy Hotel **** (appr. 89,00€ b&b double room for single use)

Via XX Settembre, 3 - Parma

Tel.: +39 0521 281101

Fax: +39 0521 281103

booking@savoyparma.it

www.savoyparma.it/

Sina Maria Luigia **** (appr. 80,00€ b&b double room for single use)

Viale Mentana, 140 - Parma

Tel.: +39 0521281032

Fax: +39 0521231126

reservationsml@sinahotels.com

www.sinahotels.com/ita/hotel_maria_luigia/index.html