

# TRANSNATIONAL MEETING 03

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## INVITATION

date: October 16<sup>th</sup> - 18<sup>th</sup>, 2017

venue: Q Hotel Plus Katowice, ul. Wojewódzka 12

Version 02

02/10/2017

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*changes in italics/red*





## A. Announcement

Dear Madam or Sir,

We are glad to invite you to the **third Partner Meeting of the PROLINE-CE project**.

The meeting will take place in **Katowice, Poland**, jointly organized by our Polish project partners, National Water Management Authority and Silesian Waterworks PLC.

Each partner should be represented at the partner meeting. During the **Project Steering Committee Meeting** on Oct 16<sup>th</sup>, the partners will be updated about the project's financial and content status. After lunch, there will be a session concerning the status and finalization works in WPT1.

On day 02, the **Transnational Pilot Management workshop** will take place, along with an **excursion** to the Water treatment plant, Goczałkowice reservoir dam, *including a short boat-cruise. Alternatively for people who don't want to go by ship, another option is proposed by the hosting PP11: near to Goczałkowice is located the Nature Reserve "Żubrowisko" in Jankowice - the area of the population of the European bison protection. Partners will be able to visit this area.*

Finally, on day 03, October 18th, after a short review on WPT2 we will have our **first session concerning WPT3** (Synopsis: Vision and Guidance), lead by work-package leader KZGW, one of our Polish hosts. Lunch and closing words by PM including an overview on upcoming necessary works will conclude the workshop.

We are looking forward to meeting you in Katowice,

Hubert Siegel /Lead Partner BMLFUW



## B. AGENDA - first draft

Day 01, October 16<sup>TH</sup> 2017

### STEERING MEETING SM1

<b>SESSION 1</b>	<b>11:00 - 13:00 STEERING COMMITTEE MEETING 03</b>	
	content	responsibility:
	<b>Steering Committee Meeting</b> project status incl. financial overview individual PP-questions	<u>PM and FM (PRISMA solutions):</u> ppt
	<u>Communication:</u> mid-term conference various communication issues	<u>Elisabeth Gerhardt/LP and/or PM:</u> ppt
<b>LUNCH</b>	<b>13:00 - 14:00</b>	

### END OF STEERING MEETING

<b>SESSION 2</b>	<b>14:00 - 18:00</b> <b>WPT1 - CAPITALIZATION: CAPACITY BUILDING AND STAKEHOLDER ENGAGEMENT</b>	
	content	responsibility:
<b>PART 01</b>	status quo; review and last todos (D.T1.1.2, D.T1.2.2, D.T1.3.3 and D.T1.3.4), coordination on transnational level	<u>WP-leader HGI:</u> ppt all PPs: input & discussion
<b>COFFEE BREAK</b>	<b>16:00 - 16:30</b>	
<b>PART 02</b>	status quo; review and last todos (D.T1.1.2, D.T1.2.2, D.T1.3.3 and D.T1.3.4), coordination on transnational level	<u>WP-leader HGI:</u> ppt all PPs: input & discussion
<b>DINNER</b>	<b>TIME TO BE CONFIRMED</b>	



Day 02, October 17<sup>th</sup>, 2017

**EXCURSION AND FIRST TRANSNATIONAL PILOT MANAGEMENT WORKSHOP - TPM (D.T2.2.1)**

(preliminary agenda - times can slightly change)

	<b>08:00 DEPARTURE TO GOCZALKOWICE</b>	
	<b>09:00 - 10:00 - TPM</b>	
	content	responsibility:
<b>PART 01</b>	<b>Transnational Pilot Management Workshop (TPM):</b> - welcome - introduction to WP T2 and organization - presentation of Polish PA	<u>project leader/LP</u> : welcome & introduction <u>WPT2-leader, PP4/UL</u> : ppt introduction to WP and organization <u>PPs fm Poland</u> : ppt - Pilot Actions Presentation (by PA responsibles) (max 20 min) content see below (part 2)
	<b>10:00 - 12:30 EXCURSION</b>	
	combination of visit of treatment plant, Goczałkowice reservoir dam and cruise on small research boats of University of Silesia <b>OR:</b> <b>Near to Goczałkowice is located the Nature Reserve "Żubrowisko" in Jankowice - the area of the population of the European bison protection.</b>	<u>PP10, GPW</u>
<b>COFFEE BREAK</b>	<b>INBETWEEN</b>	
<b>IN PARALLEL</b>	<b>10:00 - 11:00 ASP-MEETING</b>	
	Discussion of the foreseen involvement of the ASPs as „proof-readers“ of the project- outputs (quality management)	<u>LP, PM, Associated Partners, WP- Leaders WPT1, WPT2, WPT3</u> (those persons will go on round 02 for the boat-trip)
<b>LUNCH</b>	<b>12:30 - 13:30</b>	
	<b>14:00 - 18:00 - TPM</b>	
	content	responsibility:
<b>PART 02</b>	<b>Transnational Pilot Management Workshop (TPM):</b> • presentation of pilot areas (by each PA responsible) • discussion	<u>PA-responsibles</u> : ppts Pilot Actions Presentation (max 20 min. per PA) <b>THE FOLLOWING BULLET-POINTS HAVE TO BE INCLUDED IN THE PP-PPTS:</b>



	<ul style="list-style-type: none"> <li>• expectations of T3 for T2 results (by T3 leader)</li> <li>• expectations of T4 for T2 results (by T4 leader)</li> </ul>	<ul style="list-style-type: none"> <li>• <b>short description</b> of the pilot areas' main characteristics</li> <li>• best management practices and gaps in PA</li> <li>• outcomes from 1st national stakeholder meeting</li> <li>• planned activities (<b>according to D.T2.1.5. guidelines</b>)</li> </ul> <p>WPT3 leader ppt with expectations of T3 for T2 results WPT4 leader ppt with expectation of T4 for T2 results</p>
COFFEE BREAK	INBETWEEN	
	<b>18.30 RETURN TO KATOWICE</b>	
EVENING	TO BE CONFIRMED	

Day 03, October 18th, 2017

<b>SESSION 1</b>	<b>09:30 - 10:30</b> <b>WPT2 - PILOTS - IMPLEMENTATION AND FEEDBACK</b>	
	review WPT2 <ul style="list-style-type: none"> <li>• resume and outlook</li> <li>• todos for PPs</li> </ul>	<u>WP-leader: UL</u>
<b>SESSION 2</b>	<b>10:30 - 12:30</b> <b>WPT3 - SYNOPSIS: VISION AND GUIDANCE</b>	
	Start-up activities and setting the frame for WPT3: Act 3.1: - D.T3.1.1 (deadline 01.2018) - how the work will be done, expectations from T1, T2 results, PPs input... - D.T.3.1.2	<u>WP-leader, KZGW: ppt</u>
<b>LUNCH</b>	<b>12:30 - 13:30</b>	
<b>SESSION 3</b>	<b>13:30 - 14:15</b>	
	conclusion and overview of todos (concerning all WPs)	<u>PM: ppt</u>
	<b>14:30</b>	
	End of meeting	



## C. Organisational Issues

### Information on participation:

Please inform us how many persons from your institution will participate in the meeting. Please use the registration-file attached to the e-mail. Deadline, October 06<sup>th</sup>, 2017.

### Language:

The project partner meeting will be held in English!

### Meeting costs:

The venue, lunch and coffee, one dinner will be provided.

Cost for travel and accommodation will be at the project partner's own cost.

Partners are asked to arrange their travel arrangements and accommodation by themselves. On the following pages you will find hotel-information and directions.

### Venue:

The meeting will take place at **Q Hotel Plus Katowice** where partners are kindly ask to make the reservation themselves, e.g. via booking.com. The rate is between 60,00 and 80,00 € depending on breakfast and cancellation conditions.

KATOWICE

ul. Wojewódzka 12

Tel.: +48 32 740 99 40

e-mail: [katowiceplus@qhotel.pl](mailto:katowiceplus@qhotel.pl)

<http://www.qhotels.pl/de/katowice-plus>

For organizational reasons, also concerning the excursion, it would be best to stay all in the same hotel and according to the information that Norbert Jazwinski of KPGW got there is enough room for the requested dates. In case you need alternatives due to fully booking, please let me know.

**For any questions, please don't hesitate to contact:**

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Romy Hartwig

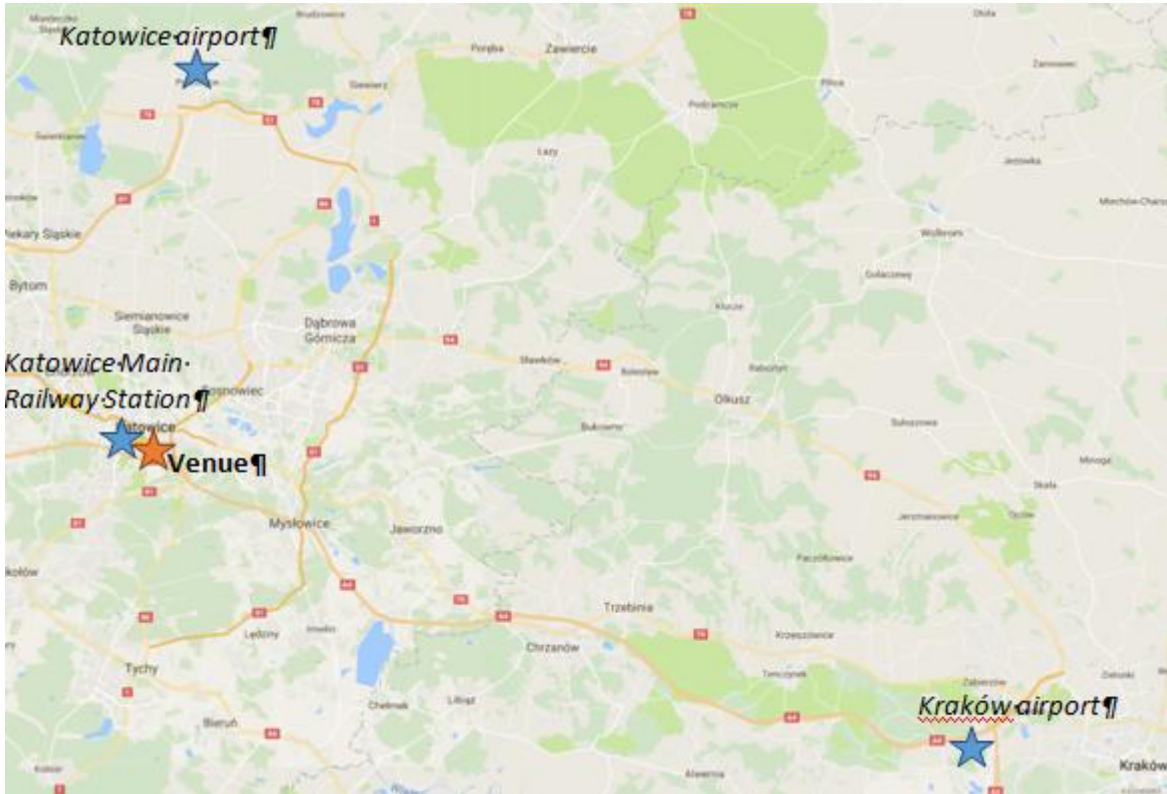
E-Mail: [romy.hartwig@prisma-solutions.at](mailto:romy.hartwig@prisma-solutions.at)

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## Directions

How to get to Katowice:



by plane:

- Katowice airport (35 km from the Venue) <https://www.katowice-airport.com/>

There is a bus line *Katowice - Lotnisko Airport Bus*, which runs between Katowice Airport and Katowice Main Railway Station

- Kraków airport (70 km from the venue) <http://www.krakowairport.pl/en/>

There is few long distance buses e.g. Neobus or Tiger Express bus, which run between the Kraków airport and Katowice Bus Station (750 m walking distance from the venue).

by train:

There are several international railway connections to the Katowice Main Railway Station, e.g. Budapest, Vienna. Katowice Main Railway Station is located in walking distance 450 m from the meeting-venue.

For further information, please contact our colleague Joanna Czekaj,  
[j.czekaj@gpw.katowice.pl](mailto:j.czekaj@gpw.katowice.pl)



Location of venue:

